

W.9.D.2.

**AGENDA COVER MEMO**

**AGENDA DATE:** April 5, 2006  
**TO:** BOARD OF COUNTY COMMISSIONERS  
**DEPT:** Health & Human Services  
**PRESENTED BY:** Steve Manela



**AGENDA ITEM TITLE:** ORDER\_\_\_\_\_/IN THE MATTER OF APPROVING THE SUBMISSION OF A HOMELESS TREATMENT GRANT APPLICATION FOR FY 2006-2007 THROUGH 20010-2011 IN THE AMOUNT OF \$2,000,000 TO THE FEDERAL DEPARTMENT OF HEALTH & HUMAN SERVICES.

**I. MOTION**

ORDER\_\_\_\_\_/In The Matter of Approving The Submission Of A Homeless Treatment Grant Application For FY 2006-2007 Through FY 2010-2011 In The Amount Of \$2,000,000 To The Federal Department Of Health & Human Services.

**II. ISSUE OR PROBLEM**

The Lane County Department of Health & Human Services' Human Services Commission (HSC), is eligible for a competitive Homeless Treatment grant in the amount of \$400,000 each year for five years to provide for homeless individuals with substance abuse disorders, mental illness, or with co-occurring substance abuse disorders and mental illness. The goal is to link treatment services with housing programs and other services including primary care. To provide treatment services to homeless individuals beginning November 1, 2006, a Homeless Treatment grant application needs to be submitted by April 5, 2006.

We need the County Administrator to be delegated authority to sign grant documents with the Federal Department of Health & Human Services over the period of these grants.

**III. DISCUSSION**

**A. Background / Analysis**

The Lane County Department of Health & Human Services, Human Services Commission (HSC) Program is requesting approval to submit a Homeless Treatment grant application in the amount \$400,000 each year for FY 2006 through FY 2011 to the Federal Department of Health and Human Services (HHS) Health Resources and Services Administration (HRSA) Substance Abuse Mental Health Services Administration (SAMHSA). This grant is funded under Section 506 of the Public Health Service Act to provide access to address gaps in substance abuse and mental health services for homeless individuals.

Community Health Centers of Lane County (CHCLC), under the sponsorship of the Human Services Commission has become a significant provider of primary care medical, behavioral health and preventive dental services to the communities of Lane County. CHCLC has over 8,000 active patients and delivers over 20,000 encounters per year with approximately 57% of those visits to uninsured patients.

The purpose of the Lane County Treatment for Homeless Project is to expand and strengthen our system of care for homeless and chronically homeless youth and adults with substance abuse disorders, mental illness, and co-occurring disorders. We are targeting homeless youth with substance abuse disorders, mental illness, and co-occurring disorders. We are targeting homeless adults with co-occurring disorders. We will link treatment services with primary care, transitional services, housing programs, and other services to help individuals who are homeless stabilize their lives. Services will include:

- primary health care
- mental health care
- substance abuse treatment
- shelter & transitional housing
- case management
- sexual assault support
- crisis intervention
- family reconciliation
- health & safety education

Using resources from the SAMHSA grant, funds will:

Develop a comprehensive system of care for the highest risk homeless youth and adults in Lane County to increase access to services by increasing access to substance abuse, mental health, and co-occurring treatment for homeless youth and adults; Reduce homelessness by reducing the number of days youth and adults are homeless; Reduce use of drugs and alcohol by homeless youth and adults by increasing engagement and retention in treatment, reducing drug and alcohol use, increasing the percent of participants who abstain from drugs and alcohol use; Increase short and long term functioning and stability for people who are homeless and mentally ill or have co-occurring disorders by increasing social supports/social connectedness, increased/retained employment or returned to/stayed in school; Increase cost effectiveness of system for treatment and services for homeless youth and adults by increasing use of evidence-based practices, decreasing criminal justice involvement of adults who are homeless reducing utilization of psychiatric inpatient beds and emergency hospitalization.

The submission of the SAMHSA Homeless Treatment grant was discussed and approved by the Community Health Center Council on February 28, 2006.

Please find below the required administrative procedure manual items for grant consideration.

**1. What is the match requirement, if any, and how is that to be covered for the duration of the grant?**

No local matching funds are required to be eligible to receive the EMC federal HRSA grants.

**2. Will the grant require expenditures for Material and Services or capital not fully paid for by the grant?**

Material and Services not paid for by the grants are paid for reimbursements from Medicare, Medicaid and private insurance, clinic fees, and other public and private funding.

**3. Will the grant funds be fully expended before county funds need to be spent?**

The grant requires that all available local support and third party payments are applied to costs before using federal grant funds.

**4. How will the administrative work of the grant be covered if the grant funds don't cover it?**

Administrative costs include accounting, contracting, auditing, and evaluation. County indirect costs are covered through the grant application based on the OMB A-87 Cost Allocation Plan for Lane County.

**5. Have grant stakeholders been informed of the grant sun setting policy so there is no misunderstanding when the funding ends? Describe plan for service if funding does not continue.**

Grant stakeholders have been informed that the federal SAMHSA grant will sunset unless Congress decides to continue funding the program after 2011. The sustainability plan includes goals to pursue other public and private funding and to work with state and federal programs to reduce barriers to access to these services by increasing reimbursement options.

**6. What accounting, auditing and evaluation obligations are imposed by the grant conditions?**

Standard cost accounting and audit requirements per OMB circulars are needed for the SAMHSA grants. Evaluation for the project is built into the practice management software.

**7. How will the department cover the accounting, auditing and evaluation obligations? How are the costs for these obligations covered, regardless whether they are in the department submitting the grant or a support service department? Does the department acknowledge that the county will need to cover these costs and it is an appropriate cost incurred by support service departments?**

The obligations for costs associated with accounting, audit and evaluation are supported by the Homeless Treatment grant budget.

**8. Are there any restrictions against applying the county full cost indirect charge?**

No

**9. Are there unique or unusual conditions that trigger additional county work effort, or liability, i.e., maintenance of effort requirements or supplanting prohibitions or indemnity obligations?**

There are no unique or unusual conditions triggering additional work. Liability is covered by the Federal Torts Liability Claims Act.

**10.-12.** This is not a technology grant, so questions 10-12 are not applicable.

**B. Alternatives / Options**

1. To approve the submission of a Homeless Treatment grant for FY 2006-2007 through FY 2010-2011 in the amount of \$2,000,000 to the U.S. Department of health & human services.
2. To not approve the submission a Homeless Treatment grant for FY 2006-2007 through FY 2010-2011 in the amount of \$2,000,000 to the U.S. Department of Health & Human Services.

**C. Recommendation**

H&HS recommends that the Board of County Commissioners approve the submission of a Homeless Treatment grant for FY 2006-2007 through FY 2010-2011 in the amount of \$2,000,000 to the U.S. Department of Health & Human Services.

**D. Timing**

Upon Board approval, the Homeless Treatment grant application will be submitted to the SAMHSA U.S. Department of Health & Human Services by April 5, 2006.

**IV. IMPLEMENTATION**

Upon the Board Order being approved and signed, the department will submit the grant application to SAMHSA U.S. Department of Health & Human Services.

**V. ATTACHMENTS**

Board Order

**THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON**

ORDER:            ) IN THE MATTER OF APPROVING THE SUBMISSION OF AN  
                      ) HOMELESS TREATMENT GRANT APPLICATION FOR FY 2006-  
                      ) 2007 THROUGH FY 2010-2011 IN THE AMOUNT OF \$2,000,000  
                      ) TO THE FEDERAL DEPARTMENT OF HEALTH & HUMAN  
                      SERVICES.

WHEREAS, Lane County Department of Health & Human Services, Human Services Commission Program, funds and administers community primary, dental and behavior healthcare programs through the Community Health Centers of Lane County; and

WHEREAS, the U.S. Department of Health & Human Services has made available, on funding for continuing and expanding Community Health Center services.

NOW THEREFORE, IT IS HEREBY ORDERED, that the Lane County Department of Health & Human Services is approved to submit an Homeless Treatment grant for FY 2006-2007 through FY 2010-2011 in the amount of \$2,000,000 to the federal department of Health & Human Services.

AND IT IS FURTHER ORDERED that the County Administrator is delegated authority to sign the grant documents.

AND FURTHER ORDERED that the County Administrator is delegated to sign revenue documents resulting from this grant.

DATED this \_\_\_\_\_ day of April 2006.

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Bill Dwyer, Chair  
Lane County Board of Commissioners

APPROVED AS TO FORM

Date: 3/24/06 lane county

J. Laidlaw  
OFFICE OF LEGAL COUNSEL